

**603/5141/X
PROQUAL LEVEL 3
DIPLOMA UKERD
NON EMERGENCY
DRIVER**

Qualification Specification

Pro
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Introduction

The ProQual Level 3 Diploma UKERD Non Emergency Driver qualification aims to provide candidates who will drive cars, vans, derived cars and four wheel drive vehicles in non-emergency response situations, with advanced vehicle handling techniques and a greater knowledge and understanding of road traffic law.

Topics include:

- Legislation, road traffic and driving theory
- Pre drive checks
- Advanced driving/riding
- Preventing and controlling vehicle skids

The Regulated Qualifications Framework (RQF) is the single framework for regulated qualifications, the regulatory body for this qualification is the Office of Qualifications and Examinations Regulation (Ofqual). This qualification is accredited onto the RQF.

Entry Requirements

This qualification is designed for candidates aged 19 or above, subject to them holding a valid UK driving licence.

Minimum driving licence requirements:

- On all pathways except Motorcycle, a UK driving licence held for eighteen months on Category B and the relevant category for the vehicle for which they are being qualified for
- For Motorcycle a UK driving licence held for eighteen months on Category A

Centres should carry out an initial assessment of candidate skills and knowledge to identify any gaps and help plan the assessment.

Qualification Profile

Qualification title	ProQual Level 3 Diploma UKERD Non Emergency Driver
Ofqual qualification number	603/5141/X
Level	3
Total Qualification Time	160 hours (127 GLH)
Assessment	Pass or fail Internally assessed and verified by centre staff External quality assurance by ProQual verifiers
Qualification start date	17/9/2019
Qualification end date	

Qualification Structure

Candidates must complete the 4 Mandatory units.

Driving licence vehicle category endorsements: B,B+E,C1,C,C+E,D1,D

Mandatory Units			
Unit Reference Number	Unit Title	Unit Level	GLH
L/617/8183	Legislation, road traffic and behavioural aspects of driving theory	3	80
R/617/8184	Preparation and pre drive checks	3	7
Y/617/8185	Advanced driving/riding	4	30
H/617/8187	Skid recognition, prevention and control	3	10

Centre Requirements

Centres must be approved to offer this qualification. If your centre is not approved please complete and submit form ProQual Additional Qualification Approval Application. Centres must demonstrate that their training centre meets acceptable health and safety standards and have in place a ProQual approved training programme designed to meet the requirements of the qualification.

Staff

Staff delivering this qualification must be appropriately qualified and occupationally competent.

Trainers/Assessors/Internal Quality Assurance

For each competence-based unit centres must be able to provide at least one assessor and one internal quality assurance verifier who are suitably qualified for the specific occupational area.

Trainers/Assessors for this qualification must have a minimum of 5 years frontline experience and must hold a UK Emergency Response Trainer certification and relevant occupational certifications. For further details contact ProQual.

Assessors and internal quality assurance verifiers for competence-based units or qualifications will need to hold appropriate assessor or verifier qualifications, such as:

- ProQual Level 3 Certificate in Teaching, Training and Assessing
- Award in Assessing Competence in the Work Environment
- Award in Assessing Vocationally Related Achievement
- Certificate in Assessing Vocational Achievement
- Award in the Internal Quality Assurance of Assessment Processes and Practices
- Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practices

Support for Candidates

Materials produced by centres to support candidates should:

- enable them to track their achievements as they progress through the learning outcomes and assessment criteria;
- provide information on where ProQual's policies and procedures can be viewed;
- provide a means of enabling Internal and External Quality Assurance staff to authenticate evidence

Assessment

Candidates must demonstrate the level of knowledge and competence described in each unit. Assessment is the process of measuring a candidate's knowledge and understanding against the standards set in the qualification.

Each candidate is required to produce evidence which demonstrates their achievement of all of the learning outcomes and assessment criteria for each unit.

Evidence can include:

- assignments/projects/reports
- portfolio of evidence
- practical demonstration/assignment
- record of oral and/or written questioning

Learning outcomes set out what a candidate is expected to know, understand or be able to do.

Assessment criteria specify the standard a candidate must meet to show the learning outcome has been achieved.

Learning outcomes and assessment criteria for this qualification can be found from page 8 onwards.

Internal Quality Assurance

An internal quality assurance verifier confirms that assessment decisions made in centres are made by competent and qualified assessors, that they are the result of sound and fair assessment practice and that they are recorded accurately and appropriately.

Adjustments to Assessment

Adjustments to standard assessment arrangements are made on the individual needs of candidates. ProQual's Reasonable Adjustments Policy and Special Consideration Policy sets out the steps to follow when implementing reasonable adjustments and special considerations and the service that ProQual provides for some of these arrangements.

Centres should contact ProQual for further information or queries about the contents of the policy.

Results Enquiries and Appeals

All enquiries relating to assessment or other decisions should be dealt with by centres, with reference to ProQual's Enquiries and Appeals Procedures.

Certification

Candidates who demonstrate achievement of the qualification will be awarded a certificate giving the full qualification title -

ProQual Level 3 Diploma UKERD Non Emergency Driver

Claiming certificates

Centres may claim certificates for candidates who have been registered with ProQual and who have successfully achieved the requirements for a qualification. All certificates will be issued to the centre for successful candidates.

Replacement certificates

If a replacement certificate is required a request must be made to ProQual in writing. Replacement certificates are labelled as such and are only provided when the claim has been authenticated. Refer to the Fee Schedule for details of charges for replacement certificates.

Learning Outcomes and Assessment Criteria

Unit L/617/8183

Legislation, road traffic and behavioural aspects of driving theory

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1 Be able to demonstrate a thorough knowledge of the UK Highway Code	1.1 Recognise and interpret a range of UK road signs 1.2 Recognise and interpret a range of UK road markings 1.3 Recognise and interpret a range of UK road legislation 1.4 Interpret and implement driver requirements as described in the Highway Code
2 Be able to demonstrate a thorough knowledge of general driving/riding theory	2.1 Evaluate and implement the system of vehicle control 2.2 Analyse and evaluate theoretical safe distance practices 2.3 Analyse and evaluate theoretical safe driving practices 2.4 Analyse and evaluate theoretical safe observation practices 2.5 Implement safe observation practices
3 Be able to demonstrate thorough knowledge of off road driving theory	3.1 Identify safe off road driving practices 3.2 Describe the dangers involved in off road driving 3.3 Describe best off road recovery methods 3.4 Analyse and evaluate best hill descent methods 3.5 Analyse and evaluate best rough ground driving methods 3.6 Analyse and evaluate best deep water wading methods
4 Be able to demonstrate a thorough knowledge of the behavioural aspects of driving psychology	4.1 Analyse and evaluate behavioural aspects of driving 4.2 Describe behavioural types 4.3 Implement driver psychology management 4.4 Implement driver environment management 4.5 Describe driver psychological risk factors
5 Be able to demonstrate a thorough knowledge of high speed driving theory	5.1 Analyse and evaluate high speed vehicle dynamics 5.2 Analyse and evaluate high speed vehicle stability 5.3 Explain high speed cornering methodology 5.4 Explore high speed driving observational needs

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
6 Be able to demonstrate a thorough knowledge of current road traffic legislation	5.5 Analyse and evaluate high speed driving psychological impact 5.6 Analyse and evaluate high speed driving environmental impacts 6.1 Describe the various road traffic legislation 6.2 Analyse and evaluate impacts of road traffic legislation on everyday driving 6.3 Analyse and evaluate impacts of road traffic legislation on drivers 6.4 Analyse and evaluate impacts of road traffic legislation on organisations 6.5 Describe legal requirements following road traffic collisions 6.6 Interpret health and safety legislation 6.7 Identify current local bylaws 6.8 Explain the CAP642 airside safety management procedures 6.9 Interpret the current Road Traffic Regulation Act 6.10 Interpret the current Traffic Signs and General Directions Regulations 6.11 Interpret the current Motorway Traffic (England and Wales) Regulations 6.12 Interpret the current Zebra, Pelican and Puffin Pedestrian Crossing Regulations
7 Be able to demonstrate a thorough knowledge of patient conveyance	7.1 Analyse and evaluate patient conveyance driving 7.2 Describe the importance of smooth conveyance 7.3 Understand the psychological effects of patient conveyance as a driver 7.4 Analyse and evaluate the psychological effects of patient conveyance as a patient 7.5 Outline the importance of safe patient conveyance 7.6 Analyse and evaluate effective decisions concerning patient conveyance methods
8 Be able to demonstrate a thorough understanding of local, organisational and qualifications driving policies and guidance	8.1 Interpret relevant organisational policies 8.2 State the organisational driving policy 8.3 Interpret qualification mandatory driver regulations 8.4 Identify the standards of driving that are acceptable within the organisation

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
9 Be able to demonstrate a thorough knowledge of current advanced driving manuals	8.5 Identify all organisational policies relating to driving within the organisation 9.1 State the main principles of driving theory found in current policing manuals 9.2 Identify the main legislation pertaining to advanced and emergency response driving found in current road traffic law manuals 9.3 State the main principles of driving theory found in current ambulance driving manuals 9.4 State the main principles of behaviour and psychological aspects of advanced and emergency response driving theory found in current police driving manuals

Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.

Unit R/617/8184

Preparation and pre-drive checks

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1 Understand the legal requirements of pre-drive vehicle inspection checks	1.1 Identify all pre-drive vehicle inspection legal requirements 1.2 Interpret all pre-drive personal legal requirements 1.3 Interpret all pre-drive organisational legal requirements
2 Understand pre-drive psychology and preparation	2.1 Interpret driver psychology 2.2 Interpret pre-drive psychological pressures 2.3 Interpret the importance of health in pre-drive preparation 2.4 Interpret environmental pressure management in pre-drive preparation
3 Understand the purpose and legal implications of the use of vehicle ancillary equipment	3.1 Interpret vehicle ancillary equipment and its purpose 3.2 Interpret legal implications surrounding vehicle ancillary equipment use
4 Be able to conduct a pre-drive vehicle inspection check	4.1 Demonstrate an effective pre-drive vehicle control inspection 4.2 Complete a pre-drive inspection record

Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1 Be able to apply the vehicle control system	1.1 Analyse the environment and demonstrate the correct interpretation of the system of vehicle control 1.2 Analyse the environment and demonstrate the effective implementation of the system of vehicle control in: <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments during daylight and the hours of darkness and justify the decisions made
2 Be able to use the vehicle gearbox effectively	2.1 Analyse the environment and demonstrate the effective use of gears in: <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments during daylight and the hours of darkness and justify the decisions made 2.2 Demonstrate the correct gear box exercises 2.3 Demonstrate the proper use of gears for maximum power band efficiency
3 Be able to implement acceleration sense	3.1 Analyse the environment and demonstrate the effective implementation of acceleration sense in: <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments during daylight and the hours of darkness and justify the decisions made 3.2 Analyse the environment and demonstrate the effective implementation of acceleration sense to maintain: <ul style="list-style-type: none"> • safety zones • power band efficiency during daylight and the hours of darkness and justify the decisions made

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
4 Be able to use speed appropriately	<p>4.1 Analyse the environment and demonstrate the effective use of speed in:</p> <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments <p>during daylight and the hours of darkness and justify the decisions made</p> <p>4.2 Analyse the environment and demonstrate the effective and appropriate use of speed to maintain:</p> <ul style="list-style-type: none"> • safety zones • efficiency • power band efficiency <p>during daylight and the hours of darkness and justify the decisions made</p> <p>4.3 Explain the psychological effects of speed</p>
5 Be able to observe and assess risk	<p>5.1 Analyse the environment and implement an effective observation and risk assessment in:</p> <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments <p>during daylight and the hours of darkness and justify the decisions made</p> <p>5.2 Analyse the environment and implement an effective observation and risk assessment to maintain:</p> <ul style="list-style-type: none"> • safety zones • efficiency • power band efficiency <p>during daylight and the hours of darkness and justify the decisions made</p> <p>5.3 Explain the psychological effects of observation and risk assessment</p> <p>5.4 Detail the benefits of running commentary</p> <p>5.5 Implement an effective running commentary</p>
6 Be able to use good road positioning techniques	6.1 Explain the need for good road positioning to promote forward observation and safe cornering

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
	<p>6.2 Analyse the environment and demonstrate the correct use of road positioning in:</p> <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments <p>during daylight and the hours of darkness and justify the decisions made</p> <p>6.3 Analyse the environment and demonstrate the correct road positioning to maintain:</p> <ul style="list-style-type: none"> • safety zones • power band efficiency <p>during daylight and the hours of darkness and justify the decisions made</p> <p>6.4 Explain the psychological effects of proper road positioning</p>
<p>7 Be able to use safe cornering techniques</p>	<p>7.1 Explain the need for safe and proper cornering techniques</p> <p>7.2 Analyse the environment and demonstrate the correct cornering techniques in:</p> <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments <p>during daylight and the hours of darkness and justify the decisions made</p> <p>7.3 Analyse the environment and demonstrate the correct cornering techniques to maintain:</p> <ul style="list-style-type: none"> • safety zones • efficiency • power band efficiency <p>during daylight and the hours of darkness and justify the decisions made</p> <p>7.4 Explain the psychological benefits of proper cornering techniques</p> <p>7.5 Identify the observational benefits of proper cornering techniques</p>
<p>8 Be able to use safe driving techniques when using multi lane roads</p>	<p>8.1 Interpret the need for safe driving techniques using multi lane roads</p> <p>8.2 Analyse the environment and demonstrate the safe use of multi lane roads during daylight and the hours of darkness and justify the decisions made</p>

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
	<p>8.3 Analyse the environment and demonstrate the safe use of multi lane road:</p> <ul style="list-style-type: none"> • entry procedures • exit procedures • overtaking procedures <p>roads during daylight and the hours of darkness and justify the decisions made</p> <p>8.4 Analyse the environment and demonstrate the appropriate safety zones on multi lane roads during daylight and the hours of darkness and justify the decisions made</p> <p>8.5 Analyse the environment and demonstrate the safe use of SMART multi lane roads during daylight and the hours of darkness and justify the decisions made</p> <p>8.6 Analyse the environment and demonstrate the safe and proper observational techniques on multi lane roads during daylight and the hours of darkness and justify the decisions made</p> <p>8.7 Analyse the environment and demonstrate the effective implementation of acceleration sense to maintain efficiency on multi lane roads during daylight and the hours of darkness and justify the decisions made</p> <p>8.8 Analyse the environment and demonstrate the safe use of speed to maintain efficiency on multi lane roads during daylight and the hours of darkness and justify the decisions made</p>
<p>9 Be able to overtake safely</p>	<p>9.1 Identify safe and proper overtaking procedures</p> <p>9.2 Analyse the environment and demonstrate the safe and proper overtaking procedures on:</p> <ul style="list-style-type: none"> • open highway areas • multi lane environments • urban areas <p>during daylight and the hours of darkness and justify the decisions made</p> <p>9.3 Analyse the environment and demonstrate the safe and proper overtaking procedures at low speed areas during daylight and the hours of darkness and justify the decisions made</p> <p>9.4 Explain the psychological effects of overtaking manoeuvres</p> <p>9.5 Demonstrate the ability for overtaking procedures with complete autonomy</p>
<p>10 Be able to use safe signal procedures</p>	<p>10.1 Identify the safe and proper use of signals</p>

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
11 Be able to follow safe vehicle manoeuvring procedures	<p>10.2 Analyse the environment and demonstrate the signal procedures in:</p> <ul style="list-style-type: none"> • urban areas • extra urban areas • rural areas • multi lane environments <p>during daylight and the hours of darkness and justify the decisions made</p> <p>10.3 Demonstrate the correct signal selection and use with complete autonomy</p> <p>11.1 Explain safe manoeuvring procedures</p> <p>11.2 Analyse the environment and demonstrate the safe manoeuvring procedures during daylight and the hours of darkness and justify the decisions made</p> <p>11.3 Explain and demonstrate banksman procedures</p>

Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.

Unit H/617/8187

Skid recognition, prevention and control

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1 Understand vehicle skid prevention and recognition	1.1 Explain skid recognition, prevention and control 1.2 Analyse and demonstrate skid prevention techniques
2 Be able to control a front wheel skid	2.1 Evaluate a potential front wheel skid environment and demonstrate skid prevention techniques 2.2 Recognise a front wheel skid 2.3 Demonstrate the effective control of a front wheel skid 2.4 Analyse a front wheel skid and control it with complete autonomy
3 Be able to control a rear wheel skid	3.1 Evaluate a potential rear wheel skid environment and demonstrate skid prevention techniques 3.2 Recognise a rear wheel skid 3.3 Demonstrate the effective control of a rear wheel skid 3.4 Analyse a rear wheel skid and control it with complete autonomy
4 Be able to control a four wheel skid	4.1 Evaluate a potential four wheel skid environment and demonstrate skid prevention techniques 4.2 Recognise a four wheel skid 4.3 Demonstrate the effective control of a four wheel skid 4.4 Analyse a four wheel skid and control it with complete autonomy

Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.



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