



**Level 5 Diploma in Crime Prevention –  
Designing Out Crime**

**Qualification Specification**

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## Introduction

The **Level 5 Diploma in Crime Prevention – Designing Out Crime** is aimed at individuals working in the role of Design Out Crime Officer or equivalent in policing, and others in partner agencies, who have an interest in the design of the built environment. Candidates will examine the principles of CPTED and how this drives crime prevention initiatives with new builds and land re-development. Candidates working in a policing role can undertake an Additional unit which deals with the testing and certificating of security products.

The Regulated Qualifications Framework (RQF) is the single framework for regulated qualifications, the regulatory body for this qualification is the Office of Qualifications and Examinations Regulation (Ofqual). This qualification is accredited onto the RQF.

## Qualification Profile

Qualification title	<b>ProQual Level 5 Diploma in Crime Prevention - Designing Out Crime</b>
Ofqual qualification number	603/3158/6
Level	Level 5
Total qualification time	220 hours
Guided learning hours	100
Assessment	Pass or fail Assessed and verified by centre staff External quality assurance by ProQual verifiers
Qualification start date	15/5/2018
Qualification end date	

## Entry Requirements

Candidates working in a policing role should be able to demonstrate achievement of the ProQual Level 4 Certificate in Crime Prevention or equivalent Recognition of Prior Learning.

Candidates who are not working in a policing role should be able to demonstrate their suitability for completing the qualification.

Centres should carry out an **initial assessment** of candidate skills and knowledge to identify any gaps and help plan the assessment.

## Qualification Structure

To achieve the qualification candidates must complete the Mandatory unit.

The Additional unit is only available for candidates working in a policing role.

Unit Reference Number	Unit Title	Unit Level	GLH
<b>Mandatory Unit</b>			
K/616/9720	Understand the principles of crime prevention	5	60
<b>Additional Unit</b>			
M/616/9721	Application of Secured by Design	5	40

## Centre Requirements

This qualification can only be delivered and assessed by organisations with written agreement with the College of Policing and in accordance with their criteria.

Centres must be approved to offer this qualification. If your centre is not approved please complete and submit form **ProQual Additional Qualification Approval Application**.

### Staff

Staff delivering this qualification must be appropriately qualified and occupationally competent.

### Assessors/Internal Quality Assurance

For each competence-based unit centres must be able to provide at least one assessor and one internal quality assurance verifier who are suitably qualified for the specific occupational area. Assessors and internal quality assurance verifiers for competence-based units or qualifications will normally need to hold appropriate assessor or quality assurance verifier qualifications, such as:

- ProQual Level 3 Certificate in Teaching, Training and Assessing
- Award in Assessing Competence in the Work Environment
- Award in Assessing Vocationally Related Achievement
- Certificate in Assessing Vocational Achievement
- Award in the Internal Quality Assurance of Assessment Processes and Practices
- Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practices

## Support for Candidates

Materials produced by centres to support candidates should:

- enable them to track their achievements as they progress through the learning outcomes and assessment criteria;
- provide information on where ProQual's policies and procedures can be viewed;
- provide a means of enabling Internal and External Quality Assurance staff to authenticate evidence

## Assessment

Candidates must demonstrate the level of knowledge and/or skills described in the units. Assessment is the process of measuring a candidate's knowledge and understanding against the standards set in the qualification.

Each candidate is required to produce evidence which demonstrates their achievement of all of the learning outcomes and assessment criteria for each unit.

Evidence could include:

- observation report by assessor
- assignments/projects/reports
- professional discussion
- witness testimony
- record of oral and written questioning
- Recognition of Prior Learning

**Learning outcomes** set out what a candidate is expected to know, understand or be able to do. **Assessment criteria** specify the standard a candidate must meet to show the learning outcome has been achieved.

*Learning outcomes and assessment criteria for this qualification can be found from page 7 onwards.*

To achieve this qualification all candidates must produce evidence which demonstrates their achievement of all of the assessment criteria.

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.

Simulations are permitted where candidates, during the course of their qualification, are not able to provide evidence from naturally occurring events.

## Internal Quality Assurance

An internal quality assurance verifier confirms that assessment decisions made in centres are made by competent and qualified assessors, that they are the result of sound and fair assessment practice and that they are recorded accurately and appropriately.

## Adjustments to Assessment

Adjustments to standard assessment arrangements are made on the individual needs of candidates. ProQual's Reasonable Adjustments Policy and Special Consideration Policy sets out the steps to follow when implementing reasonable adjustments and special considerations and the service that ProQual provides for some of these arrangements. Centres should contact ProQual for further information or queries about the contents of the policy.

## Results Enquiries and Appeals

All enquiries relating to assessment or other decisions should be dealt with by centres, with reference to ProQual's Enquiries and Appeals Procedures.

## Certification

Candidates who achieve the requirements for qualifications will be awarded:

- A certificate listing the units achieved, and
- A certificate giving the full qualification title -

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#### **Claiming certificates**

Centres may claim certificates for candidates who have been registered with ProQual and who have successfully achieved the requirements for a qualification. All certificates will be issued to the centre for successful candidates.

#### **Unit certificates**

If a candidate does not achieve all of the units required for a qualification, the centre may claim a unit certificate for the candidate which will list all of the units achieved.

#### **Replacement certificates**

If a replacement certificate is required a request must be made to ProQual in writing. Replacement certificates are labelled as such and are only provided when the claim has been authenticated. Refer to the Fee Schedule for details of charges for replacement certificates.

## Learning Outcomes and Assessment Criteria

### Unit K/616/9720

### Understand the principles of crime prevention

Learning Outcome - The learner will:		Assessment Criterion - The learner can:	
1	Understand the principles of an evidence based preventative approach to reducing crime and anti-social behaviour	1.1	Describe the role and responsibilities of the crime prevention / crime reduction / community safety/security practitioner
		1.2	Analyse a range of methods and processes for preventing and reducing the opportunities for crime and anti-social behaviour
		1.3	Identify suitable tools for use when conducting crime prevent site security surveys
		1.4	Undertake an effective site security survey
		1.5	Evaluate the results of the site security survey
2	Understand the concept of designing out crime through the application of CPTED (Crime Prevention Through Environmental Design)	1.1	Analyse ways in which the key concepts of CPTED can be applied to the planned or built environment
		1.2	Explain the role of: <ul style="list-style-type: none"> <li>(a) the Police Design Out Crime Officer (DOCO)</li> <li>(b) other professionals</li> </ul> in designing out crime
3	Understand the design phase in relation to the built environment	3.1	Interpret plans and drawings as part of the design process
		3.2	Identify the professionals involved in the design state of a development
		3.3	Describe the role of other national organisations in relation to design quality
4	Understand the role of the planning system in relation to the built environment	4.1	Outline ways in which specific planning law, procedures and other relevant legislation relate to those practitioners working in the planning process
		4.2	Describe the role of the DOCO and other professionals in the planning process
5	Be able to apply designing out crime to the built environment	5.1	Identify features in the built environment that may provide opportunities for crime and disorder and increase the fear of crime
		5.2	Demonstrate how relevant partners can work effectively to apply the principles of designing out

**Learning Outcome - The learner will:**

**Assessment Criterion - The learner can:**

crime to the design and planning of the built environment

- 5.3 Analyse the key elements of physical security and environmental design that may help to:
- a) prevent opportunities for crime
  - b) improve community safety
  - c) enhance community sustainability
  - d) counter terrorism

## Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.



## Unit M/616/9721

### Application of Secured by Design

This additional unit is only appropriate for candidates working in the role of a Police Design Out Crime Officer (DOCO).

Learning Outcome - The learner will:		Assessment Criterion - The learner can:	
1	Understand the role of Secured by Design (SBD) in the design process	1.1	Demonstrate knowledge of the standards required to achieve SBD accreditation
		1.2	Apply SBD standards to a proposed new development or site refurbishment
		1.3	Evaluate the advantages of achieving SBD standards
		1.4	Demonstrate effective communication with other partners and professionals
2	Understand the purpose of testing and certification of security products	2.1	Evaluate the role of testing and certification for security products
		2.2	Identify examples of testing and certification bodies
		2.3	Identify a range of examples of tested and certificated security products
3	Understand the use of other schemes to improve security in the built environment	3.1	Demonstrate knowledge of the Safer Parking Award scheme criteria
		3.2	Implement the Safer Parking Award scheme criteria onto a parking facility
		3.3	Identify a range of other security improvement schemes and their requirements

## Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.



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