



## **Qualification Specification**

### **Level 3 Award in Eyelash Extension Application**

# Contents

	<b>Page</b>
Introduction	3
Qualification profile	3
Centre requirements	4
Support for candidates	4
Assessment	5
Internal quality assurance	5
Adjustments to assessment	5
Results enquiries and appeals	6
Certification	6
Learning Outcomes and Assessment Criteria	7

## Introduction

The qualification is aimed at individuals who have an interest in applying eyelash extensions or who work within the beauty industry and want to expand their talents within their business. Candidates learn about eye shapes and styles, applying and removing single eyelash extensions, and client maintenance and care.

The awarding organisation for this qualification is ProQual Awarding Body and the regulatory body is the Office of Qualifications and Examinations Regulation (Ofqual). The qualification is published on Ofqual's Register of Qualifications.

## Entry Requirements

There are no formal entry requirements for this qualification.

Centres should carry out an **initial assessment** of candidate skills and knowledge to identify any gaps and help plan the assessment.

## Qualification Profile

Qualification title	<b>ProQual Level 3 Award in Eyelash Extension Application</b>
Ofqual qualification number	603/0368/2
Level	3
Total Qualification Time	32 hours
Assessment	Pass or fail Internally assessed and verified by centre staff External quality assurance by ProQual verifiers
Qualification start date	1/9/16
Qualification end date	

## Qualification Structure

Candidates must complete the Mandatory unit:

Y/615/1990 Eyelash extension application

## Centre Requirements

Centres must be approved to offer this qualification. If your centre is not approved please complete and submit form **ProQual Additional Qualification Approval Application**.

### Staff

Staff delivering this qualification must be appropriately qualified and occupationally competent.

### Assessors/Internal Quality Assurance

For each competence-based unit centres must be able to provide at least one assessor and one internal verifier who are suitably qualified for the specific occupational area. Assessors and internal verifiers for competence-based units or qualifications will normally need to hold appropriate assessor or verifier qualifications, such as:

- ProQual Certificate in Teaching, Training and Assessing
- Award in Assessing Competence in the Work Environment
- Award in Assessing Vocationally Related Achievement
- Certificate in Assessing Vocational Achievement
- Award in the Internal Quality Assurance of Assessment Processes and Practices
- Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practices

## Support for Candidates

Materials produced by centres to support candidates should:

- enable them to track their achievements as they progress through the learning outcomes and assessment criteria;
- provide information on where ProQual's policies and procedures can be viewed;
- provide a means of enabling Internal and External Quality Assurance staff to authenticate evidence

## Assessment

Candidates must demonstrate the level of knowledge and competence described in the unit. Assessment is the process of measuring a candidate's knowledge and understanding against the standards set in the qualification.

Assessment guidance is included to assure consistency.

Each candidate is required to produce evidence which demonstrates their achievement of all of the learning outcomes and assessment criteria for each unit.

Evidence can include:

- assignments/projects/reports
- worksheets
- portfolio of evidence
- record of oral and/or written questioning
- candidate test papers

**Learning outcomes** set out what a candidate is expected to know, understand or be able to do.

**Assessment criteria** specify the standard a candidate must meet to show the learning outcome has been achieved.

*Learning outcomes and assessment criteria for this qualification can be found from page 7 onwards.*

## Internal Quality Assurance

An internal quality assurance verifier confirms that assessment decisions made in centres are made by competent and qualified assessors, that they are the result of sound and fair assessment practice and that they are recorded accurately and appropriately.

## Adjustments to Assessment

Adjustments to standard assessment arrangements are made on the individual needs of candidates. ProQual's Reasonable Adjustments Policy and Special Consideration Policy sets out the steps to follow when implementing reasonable adjustments and special considerations and the service that ProQual provides for some of these arrangements.

Centres should contact ProQual for further information or queries about the contents of the policy.

## Results Enquiries and Appeals

All enquiries relating to assessment or other decisions should be dealt with by centres, with reference to ProQual's Enquiries and Appeals Procedures.

## Certification

Candidates who demonstrate achievement of the qualification will be awarded a certificate giving the full qualification title -

### **ProQual Level 3 Award in Eyelash Extension Application**

#### **Claiming certificates**

Centres may claim certificates for candidates who have been registered with ProQual and who have successfully achieved the required number of credits for a qualification. All certificates will be issued to the centre for successful candidates.

#### **Replacement certificates**

If a replacement certificate is required a request must be made to ProQual in writing. Replacement certificates are labelled as such and are only provided when the claim has been authenticated. Refer to the Fee Schedule for details of charges for replacement certificates.

## Learning Outcomes and Assessment Criteria

### Unit Y/615/1990 Eyelash Extension Application

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1 Understand the process of eyelash extension application	1.1 Describe what eyelash extension application is 1.2 Identify different types of lash extensions 1.3 Describe health and safety procedures to be followed before eyelash extension application
2 Be able to prepare the working area for treatment	2.1 Describe the equipment needed for eyelash extension application 2.2 Describe how to prepare the working area 2.3 Demonstrate preparation of the working area
3 Be able to recognise contraindications of eyelash extension application	3.1 Identify contraindications 3.2 Describe procedures to be followed when contraindications are identified 3.3 Describe situations when the application procedure should be stopped or postponed
4 Be able to safely apply eye lash extensions	4.1 Demonstrate preparing the client for the application procedure 4.2 Demonstrate the safe, efficient application of individual eyelash extensions
5 Be able to remove eyelash extensions	5.1 Describe how to safely remove eyelash extensions 5.2 Demonstrate eyelash extension removal
6 Be able to check their eyelash extension application work	6.1 Check the quality of eyelash extension applications 6.2 Enable their client to visually assess eyelash extension application work 6.3 Explain after care of:  a) applied b) removed  eyelash extensions to their client 6.4 Demonstrate full completion of all client records

## Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.



ProQual Awarding Body  
ProQual House  
Annie Med Lane  
South Cave  
HU15 2HG  
UK

Tel: +44(0)1430 423822

[www.proqualab.com](http://www.proqualab.com)

[enquiries@proqualab.com](mailto:enquiries@proqualab.com)