



**Level 3 NVQ Diploma in Accessing Operations
And Rigging (Construction) (QCF)**

Scaffolding and Offshore Scaffolding Pathway

Qualification Specification

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Introduction

The Scaffolding and Offshore Scaffolding Pathway of the Level 3 NVQ Diploma in Accessing Operations and Rigging (Construction) has been developed and designed to recognise the knowledge, skills and competence of individuals who specialise in accessing and rigging occupations in the construction industry.

The awarding body for this qualification is ProQual Awarding Body and the regulatory body is the Office of Qualifications and Examinations Regulation (Ofqual). The specification for these qualifications has been approved by the Welsh Government for use by centres in Wales and by the Council for the Curriculum Examinations and Assessment (CCEA) for use by centres in Northern Ireland.

This qualification has been accredited onto the Qualifications and Credit Framework (QCF).

Qualifications and Credit Framework (QCF)

The key features of the QCF are that all qualifications consist of a combination of one or more units, each of which has a level and a credit value. Achievement of units of QCF credit can be banked in a national database and may count towards more than one qualification according to rules of combination.

The level of a qualification is determined by the level of the majority of credit in the units that make it up.

A credit is equivalent to 10 notional learning hours. A unit may be worth any whole number of credits. A qualification is called an Award if it includes up to 12 credits, a Certificate if it includes 13 - 36 credits and a Diploma if it includes 37 credits or more.

The terms Award, Certificate and Diploma refer only to size of qualification, and have no bearing on the level or contents of the qualification.

Each unit is allocated a number of Guided Learning Hours (GLH) which gives an indication of the approximate number of hours when a trainer/tutor/teacher/assessor is available to give specific guidance towards the learning aim being met.

Qualification Profile

Qualification title	ProQual Level 3 NVQ Diploma in Accessing Operations and Rigging (Construction) (QCF) – Scaffolding and Offshore Scaffolding Pathway
Ofqual qualification number	601/6505/4
Level	Level 3
Credit value	Scaffolding and Offshore Scaffolding Pathway - 117 credits
Guided learning hours	391-620
Assessment	Pass or fail Internally assessed and verified by centre staff External quality assurance by ProQual verifiers
Qualification start date	1/7/15
Qualification end date	

Entry Requirements

There are no formal entry requirements for this qualification.

Centres should carry out an **initial assessment** of candidate skills and knowledge to identify any gaps and help plan the assessment.

Rules of Combination

Candidates must achieve **96 credits**:

- 48 credits from the Mandatory units, plus
- A minimum of 48 credits from the Mandatory and Optional units in the Scaffolding and Offshore Pathway

Mandatory Units – complete all units			
Unit Reference Number	Unit Title	Unit Level	Credit Value
M/600/8303	Utilising provision of fall protection systems and/or equipment in the workplace	2	17
A/503/2772	Confirming work activities and resources for an occupational work area in the workplace	3	10
M/503/2915	Developing and maintaining good occupational working relationships in the workplace	5	8
R/503/2924	Confirming the occupational method of work in the workplace	3	11
A/503/1170	Conforming to general health, safety and welfare in the workplace	1	2
L/600/8261	Erecting specialised, designed scaffolds and rigging in the workplace	3	25
Optional Units – candidates must achieve a minimum of 44 credits			
H/600/8265	Erecting and dismantling overhead scaffolds in the workplace	3	25
K/600/8266	Erecting and dismantling falsework scaffolds in the workplace	3	23
T/600/8268	Erecting and dismantling shorting scaffolds in the workplace	3	26
A/600/8272	Erecting and dismantling temporary roof scaffolds in the workplace	3	21

Credit Transfer / Exemptions / Recognition of Prior Learning

The QCF offers the opportunity for learners to **transfer credit** between qualifications and awarding organisations. All awarding organisations in the QCF accept the credit offered by all other QCF awarding organisations.

The conditions under which credit may be transferred between qualifications are set by the **rules of combination** for that qualification. If a unit falls within the rules of combination for a qualification, then a learner can count credit achieved through that unit toward the qualification, irrespective of the awarding organisation that entered the credit in the learner record.

Candidates with certificated achievements outside the QCF can claim **exemption** from units in QCF qualifications that are of equal value. Exemptions can be planned by awarding organisations and included in the rules of combination, or requested individually by candidates.

Candidates may also request credit for non-certificated skills, knowledge or understanding that they already possess, to avoid repetition. This is called '**recognition of prior learning**' and is the process to follow if learners can demonstrate they meet the assessment criteria of that particular unit.

Centre Requirements

Centres must be approved to offer this qualification. If your centre is not approved please complete and submit form **ProQual Additional Qualification Approval Application**.

Staff

Staff delivering this qualification must be appropriately qualified and/or occupationally competent.

Assessors/Internal Quality Assurance

For each competence-based unit centres must be able to provide at least one assessor and one internal verifier who are suitably qualified for the specific occupational area. Assessors and internal verifiers for competence-based units or qualifications will normally need to hold appropriate QCF assessor or verifier qualifications, such as:

- Award in Assessing Competence in the Work Environment (QCF)
- Award in Assessing Vocationally Related Achievement (QCF)
- Certificate in Assessing Vocational Achievement (QCF)
- Award in the Internal Quality Assurance of Assessment Processes and Practices (QCF)
- Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practices (QCF)

Support for Candidates

Materials produced by centres to support candidates should:

- enable them to track their achievements as they progress through the learning outcomes and assessment criteria;
- provide information on where ProQual's policies and procedures can be viewed;
- provide a means of enabling Internal and External Quality Assurance staff to authenticate evidence

Assessment

This qualification is competence-based, candidates must demonstrate the level of competence described in the units. Assessment is the process of measuring a candidate's skill, knowledge and understanding against the standards set in the qualification.

The qualification must be internally assessed by an appropriately experienced and qualified assessor.

Each candidate is required to produce a portfolio of evidence which demonstrates their achievement of all of the learning outcomes and assessment criteria for each unit. **The QCF Qualifications Candidate Guide** gives guidance on putting together a portfolio of evidence and other information about completing their qualification.

- Evidence can include:
- observation report by assessor
 - assignments/projects/reports
 - professional discussion
 - witness testimony
 - candidate product
 - worksheets
 - record of oral and written questioning
 - Recognition of Prior Learning

Please refer to the **QCF Qualifications Candidate Guide** or the **Assessor Guide to Portfolios of Evidence** for more information.

Learning outcomes set out what a candidate is expected to know, understand or be able to do.

Assessment criteria specify the standard a candidate must meet to show the learning outcome has been achieved.

Learning outcomes and assessment criteria for this qualification are published on Ofqual's Register of Qualifications http://register.ofqual.gov.uk/Qualification/Details/601_6505_4.

Internal Quality Assurance

An internal quality assurance verifier confirms that assessment decisions made in centres are made by competent and qualified assessors, that they are the result of sound and fair assessment practice and that they are recorded accurately and appropriately.

Adjustments to Assessment

Adjustments to standard assessment arrangements are made on the individual needs of candidates. ProQual's Reasonable Adjustments Policy and Special Consideration Policy sets out the steps to follow when implementing reasonable adjustments and special considerations and the service that ProQual provides for some of these arrangements.

Centres should contact ProQual for further information or queries about the contents of the policy.

Results Enquiries and Appeals

All enquiries relating to assessment or other decisions should be dealt with by centres, with reference to ProQual's Enquiries and Appeals Procedures.

Certification

Candidates who achieve the required credits for qualifications will be awarded:

- A certificate listing all units achieved with their related credit value, and
- A certificate giving the full qualification title -

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Claiming certificates

Centres may claim certificates for candidates who have been registered with ProQual and who have successfully achieved the required number of credits for a qualification. All certificates will be issued to the centre for successful candidates.

Unit certificates

If a candidate does not achieve all of the units/credits required for a qualification, the centre may claim a unit certificate for the candidate which will list all of the units/credits achieved.

Replacement certificates

If a replacement certificate is required a request must be made to ProQual in writing. Replacement certificates are labelled as such and are only provided when the claim has been authenticated. Refer to the Fee Schedule for details of charges for replacement certificates.



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