



ProQual Level 2 NVQ Diploma in Site Logistics Operations (Construction)

Qualification Specification

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Introduction

The aim of this qualification is to recognise the knowledge, skills and competence of individuals employed in specified job roles in building or construction.

The awarding organisation for this qualification is ProQual Awarding Body and the regulatory body is the Office of Qualifications and Examinations Regulation (Ofqual).

This qualification has been accredited onto the Regulated Qualifications Framework (RQF).

Qualification Profile

Qualification title	ProQual Level 2 NVQ Diploma in Site Logistics Operations (Construction)
Ofqual qualification number	603/7587/5
Level	Level 2
Total qualification time	380 hours
Guided learning hours	264
Assessment	Pass or fail Internally assessed and verified by centre staff External quality assurance by ProQual verifiers
Qualification start date	10/6/2021
Qualification end date	

Entry Requirements

There are no formal entry requirements for this qualification.

Centres should carry out an **initial assessment** of candidate skills and knowledge to identify any gaps and help plan the assessment.

Qualification Structure

Candidates must complete **THREE** Mandatory units plus **TWO** Optional units.

Unit Endorsements are indicated in the unit list below.

Mandatory Units – complete THREE units			
Unit Reference Number	Unit Title	Unit Level	CITB Ref number, for info only
M/508/6537	Conforming to general health, safety and welfare in the workplace	1	641
T/508/6538	Conforming to productive working practices in the workplace	2	642
Y/508/6533	Moving, handling and storing resources in the workplace	2	643
Optional Units – complete TWO units			
Unit Reference Number	Unit Title	Unit Level	CITB Ref number, for info only
M/618/7460	Controlling vehicular traffic on construction sites in the workplace	2	617v2
A/618/7462	Maintaining construction site set-up systems in the workplace Unit endorsements: <i>Four of the following endorsements required:</i> <i>Erect and/or maintain secure hoarding/fencing</i> <i>Erect and/or maintain temporary signage and barriers</i> <i>Erect and/or maintain compounds for vehicles, plant and equipment</i> <i>Erect and/or maintain compounds for the storage of materials</i> <i>Maintain welfare facilities</i> <i>Segregate and maintain areas for pedestrian access</i> <i>Coordinate vehicle scheduling and deliveries</i> <i>Liaise with the public</i>	2	791v1
J/618/7464	Coordinating construction resources in the workplace	2	792v1
L/618/7465	Maintaining construction site fire management systems in the workplace	2	793v1
R/618/7466	Maintaining construction site waste management systems in the workplace	2	794v1

Centre Requirements

Centres must be approved to offer this qualification. If your centre is not approved please complete and submit form **ProQual Additional Qualification Approval Application**.

Staff

Staff delivering this qualification must be appropriately qualified and occupationally competent.

Assessors/Internal Quality Assurance

For each competence-based unit centres must be able to provide at least one assessor and one internal quality assurance verifier who are suitably qualified for the specific occupational area. Assessors and internal quality assurance verifiers for competence-based units or qualifications will normally need to hold appropriate assessor or verifier qualifications, such as:

- Award in Assessing Competence in the Work Environment
- Award in Assessing Vocationally Related Achievement
- Certificate in Assessing Vocational Achievement
- Award in the Internal Quality Assurance of Assessment Processes and Practices
- Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practices

Support for Candidates

Materials produced by centres to support candidates should:

- enable them to track their achievements as they progress through the learning outcomes and assessment criteria;
- provide information on where ProQual's policies and procedures can be viewed;
- provide a means of enabling Internal and External Quality Assurance staff to authenticate evidence

Assessment

Candidates must demonstrate the level of knowledge described in the unit. Assessment is the process of measuring a candidate's knowledge and understanding against the standards set in the qualification.

Each candidate is required to produce evidence which demonstrates their achievement of all of the learning outcomes and assessment criteria for each unit.

Evidence can include:

- assignments/projects/reports
- worksheets
- portfolio of evidence
- record of oral and/or written questioning
- candidate test papers

Learning outcomes set out what a candidate is expected to know, understand or be able to do.

Assessment criteria specify the standard a candidate must meet to show the learning outcome has been achieved.

Learning outcomes and assessment criteria for this qualification can be found from page 8.

Internal Quality Assurance

An internal quality assurance verifier confirms that assessment decisions made in centres are made by competent and qualified assessors, that they are the result of sound and fair assessment practice and that they are recorded accurately and appropriately.

Adjustments to Assessment

Adjustments to standard assessment arrangements are made on the individual needs of candidates. ProQual's Reasonable Adjustments Policy and Special Consideration Policy sets out the steps to follow when implementing reasonable adjustments and special considerations and the service that ProQual provides for some of these arrangements.

Centres should contact ProQual for further information or queries about the contents of the policy.

Results Enquiries and Appeals

All enquiries relating to assessment or other decisions should be dealt with by centres, with reference to ProQual's Enquiries and Appeals Procedures.

Certification

Candidates who achieve the requirements for qualifications will be awarded:

- A certificate listing the unit achieved, and
- A certificate giving the full qualification title -

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Claiming certificates

Centres may claim certificates for candidates who have been registered with ProQual and who have successfully achieved the requirements for a qualification. All certificates will be issued to the centre for successful candidates.

Replacement certificates

If a replacement certificate is required a request must be made to ProQual in writing. Replacement certificates are labelled as such and are only provided when the claim has been authenticated. Refer to the Fee Schedule for details of charges for replacement certificates.

Title:	Conforming to general health, safety and welfare in the workplace.	
Unit Number:	M/508/6538	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
1 Comply with all workplace health, safety and welfare legislation requirements.	1.1	Comply with information from workplace inductions and any health, safety and welfare briefings attended relevant to the occupational area.
	1.2	Use health and safety control equipment safely to carry out the activity in accordance with legislation and organisational requirements.
	1.3	Comply with statutory requirements, safety notices and warning notices displayed within the workplace and/or on equipment.
	1.4	State why and when health and safety control equipment, identified by the principles of protection, should be used relating to types, purpose and limitations of each type, the work situation, occupational use and the general work environment, in relation to: <ul style="list-style-type: none"> – collective protective measures – personal protective equipment (PPE) – respiratory protective equipment (RPE) – local exhaust ventilation (LEV).
	1.5	State how the health and safety control equipment relevant to the work should be used in accordance with the given instructions.
	1.6	State which types of health, safety and welfare legislation, notices and warning signs are relevant to the occupational area and associated equipment.
	1.7	State why health, safety and welfare legislation, notices and warning signs are relevant to the occupational area.
	1.8	State how to comply with control measures that have been identified by risk assessments and safe systems of work.
2 Recognise hazards associated with the workplace that have not been previously controlled and report them in accordance with organisational procedures.	2.1	Report any hazards created by changing circumstances within the workplace in accordance with organisational procedures.
	2.2	List typical hazards associated with the work environment and occupational area in relation to resources, substances, asbestos, equipment, obstructions, storage, services and work activities.
	2.3	List the current Health and Safety Executive top ten safety risks.

Title:	Conforming to general health, safety and welfare in the workplace.
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
2 continued	2.4 List the current Health and Safety Executive top five health risks.
	2.5 State how changing circumstances within the workplace could cause hazards.
	2.6 State the methods used for reporting changed circumstances, hazards and incidents in the workplace.
3 Comply with organisational policies and procedures to contribute to health, safety and welfare.	3.1 Interpret and comply with given instructions to maintain safe systems of work and quality working practices.
	3.2 Contribute to discussions by offering/providing feedback relating to health, safety and welfare.
	3.3 Contribute to the maintenance of workplace welfare facilities in accordance with workplace welfare procedures.
	3.4 Safely store health and safety control equipment in accordance with given instructions.
	3.5 Dispose of waste and/or consumable items in accordance with legislation.
	3.6 State the organisational policies and procedures for health, safety and welfare, in relation to: <ul style="list-style-type: none"> – dealing with accidents and emergencies associated with the work and environment – methods of receiving or sourcing information – reporting – stopping work – evacuation – fire risks and safe exit procedures – consultation and feedback.
	3.7 State the appropriate types of fire extinguishers relevant to the work.
	3.8 State how and when the different types of fire extinguishers are used in accordance with legislation and official guidance.

Title:	Conforming to general health, safety and welfare in the workplace.	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
4 Work responsibly to contribute to workplace health, safety and welfare whilst carrying out work in the relevant occupational area.	4.1	Demonstrate behaviour which shows personal responsibility for general workplace health, safety and welfare.
	4.2	State how personal behaviour demonstrates responsibility for general workplace health, safety and welfare, in relation to: <ul style="list-style-type: none"> – recognising when to stop work in the face of serious and imminent danger to self and/or others – contributing to discussions and providing feedback – reporting changed circumstances and incidents in the workplace – complying with the environmental requirements of the workplace.
	4.3	Give examples of how the behaviour and actions of individuals could affect others within the workplace.
5 Comply with and support all organisational security arrangements and approved procedures.	5.1	Provide appropriate support for security arrangements in accordance with approved procedures: <ul style="list-style-type: none"> – during the working day – on completion of the day's work – for unauthorised personnel (other operatives and the general public) – for theft.
	5.2	State how security arrangements are implemented in relation to the workplace, the general public, site personnel and resources.

Title:	Conforming to general health, safety and welfare in the workplace.
Additional information about this unit	
Assessment Guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p>
Sector Subject Area	5.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	7

Title:	Conforming to productive working practices in the workplace	
Unit Number:	T/508/6538	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
1 Communicate with others to establish productive work practices.	1.1	Communicate in an appropriate manner with line management, colleagues and/or customers to ensure that work is carried out productively.
	1.2	Describe the different methods of communicating with line management, colleagues and customers.
	1.3	Describe how to use different methods of communication to ensure that the work carried out is productive.
2 Follow organisational procedures to plan the sequence of work.	2.1	Interpret relevant information from organisational procedures in order to plan the sequence of work.
	2.2	Plan the sequence of work, using appropriate resources, in accordance with organisational procedures to ensure work is completed productively.
	2.3	Describe how organisational procedures are applied to ensure work is planned and carried out productively, in relation to: <ul style="list-style-type: none"> – using resources for own and other’s work requirements – allocating appropriate work to employees – organising the work sequence – reducing carbon emissions.
	2.4	Describe how to contribute to zero/low carbon work outcomes within the built environment.
3 Maintain relevant records in accordance with the organisational procedures.	3.1	Complete relevant documentation according to the occupation as required by the organisation.
	3.2	Describe how to complete and maintain documentation in accordance with organisational procedures, in relation to: <ul style="list-style-type: none"> – job cards – worksheets – material/resource lists – time sheets.
	3.3	Explain the reasons for ensuring documentation is completed clearly and within given timescales.
4 Maintain good working relationships when conforming to productive working practices.	4.1	Carry out work productively, to the agreed specification, in conjunction with line management, colleagues, customers and/or other relevant people involved in the work to maintain good working relationships.

Title:	Conforming to productive working practices in the workplace
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
	4.2 Apply the principles of equality and diversity and respect the needs of individuals when communicating and working with others.
	4.3 Describe how to maintain good working relationships, in relation to: <ul style="list-style-type: none"> – individuals – customer and operative – operative and line management – own and other occupations.
	4.4 Describe why it is important to work effectively with line management, colleagues and customers.
	4.5 Describe how working relationships could have an effect on productive working.
	4.6 Describe how to apply principles of equality and diversity when communicating and working with others.

Title:	Conforming to Productive Working Practices in the Workplace
Additional information about this unit	
Assessment Guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p>
Sector Subject Areas	05.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	10

Title:	Moving, handling and storing resources in the workplace
Unit Number:	Y/508/6533
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
1 Comply with given information when moving, handling and/or storing resources.	1.1 Interpret the given information relating to moving, handling and/or storing resources, relevant to the given occupation.
	1.2 Interpret the given information relating to the use and storage of lifting aids and equipment.
	1.3 Describe the different types of technical, product and regulatory information, their source and how they are interpreted.
	1.4 State the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented.
	1.5 Describe how to obtain information relating to using and storing lifting aids and equipment.
2 Know how to comply with relevant legislation and official guidance when moving, handling and/or storing resources.	2.1 Describe their responsibilities under current legislation and official guidance whilst working: <ul style="list-style-type: none"> – in the workplace, in confined spaces, below ground level, at height, with tools and equipment, with materials and substances, with movement/storage of materials and by manual handling and mechanical lifting.
	2.2 Describe the organisational security procedures for tools, equipment and personal belongings in relation to site, workplace, company and operative.
	2.3 Explain what the accident reporting procedures are and who is responsible for making the reports.
	2.4 State the appropriate types of fire extinguishers relevant to the work.
	2.5 Describe how and when the different types of fire extinguishers, relevant to the given occupation, are used in accordance with legislation and official guidance.
3 Maintain safe working practices when moving, handling and/or storing resources.	3.1 Use health and safety control equipment safely to carry out the activity in accordance with legislation and organisational requirements when moving, handling and/or storing resources.
	3.2 Use lifting aids safely as appropriate to the work.

Title:		Moving, handling and storing resources in the workplace	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
3 continued		3.3	Protect the environment in accordance with safe working practices as appropriate to the work.
		3.4	Explain why and when health and safety control equipment, identified by the principles of protection, should be used, relating to moving, handling and/or storing resources, and the types, purpose and limitations of each type, the work situation, occupational use and the general work environment, in relation to: <ul style="list-style-type: none"> – collective protective measures – personal protective equipment (PPE) – respiratory protective equipment (RPE) – local exhaust ventilation (LEV).
		3.5	Describe how the health and safety control equipment relevant to the work should be used in accordance with the given instructions.
		3.6	State how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with fires, spillages, injuries and other task-related hazards.
4	Select the required quantity and quality of resources for the methods of work to move, handle and/or store occupational resources.	4.1	Select the relevant resources to be moved, handled and/or stored, associated with own work.
		4.2	Describe the characteristics, quality, uses, sustainability, limitations and defects associated with the occupational resources in relation to: <ul style="list-style-type: none"> – lifting and handling aids – container(s) – fixing, holding and securing systems.
		4.3	Describe how the resources should be handled and how any problems associated with the resources are reported.
		4.4	Explain why the organisational procedures have been developed and how they are used for the selection of required resources.
		4.5	Describe any potential hazards associated with the resources and methods of work.
5	Prevent the risk of damage to occupational resources and surrounding environment when moving, handling and/or storing resources.	5.1	Protect occupational resources and their surrounding area from damage in accordance with safe working practices and organisational procedures.
		5.2	Dispose of waste and packaging in accordance with legislation.

Title:		Moving, handling and storing resources in the workplace	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
5	continued	5.3	Maintain a clean work space when moving, handling or storing resources.
		5.4	Describe how to protect work from damage and the purpose of protection in relation to general workplace activities, other occupations and adverse weather conditions.
		5.5	Explain why the disposal of waste should be carried safely in accordance with environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance.
6	Complete the work within the allocated time when moving, handling and/or storing resources.	6.1	Demonstrate completion of the work within the allocated time.
		6.2	State the purpose of the work programme and explain why deadlines should be kept in relation to: <ul style="list-style-type: none"> – progress charts, timetables and estimated times – organisational procedures for reporting circumstances which will affect the work programme.
7	Comply with the given occupational resource information to move, handle and/or store resources to the required guidance.	7.1	Demonstrate the following work skills when moving, handling and/or storing occupational resources: <ul style="list-style-type: none"> – moving, positioning, storing, securing and/or using lifting aids and kinetic lifting techniques.
		7.2	Move, handle and/or store occupational resources to meet product information and organisational requirements relating to three of the following: <ul style="list-style-type: none"> – sheet material – loose material – bagged or wrapped material – fragile material – tools and equipment – components – liquids.
		7.3	Describe how to apply safe work practices, follow procedures, report problems and establish the authority needed to rectify them when moving, handling and/or storing occupational resources.
		7.4	Describe the needs of other occupations when moving, handling and/or storing resources.

Title:	Moving, handling and storing resources in the workplace
Additional information about this unit	
Assessment Guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p>
Sector Subject Areas	05.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	17

Title:	Controlling vehicular traffic on construction sites in the workplace	
Unit Number:	M/618/7460	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
1 Interpret the given information relating to the work and resources when controlling vehicular traffic on construction sites.	1.1	Interpret and extract relevant information from delivery schedules, traffic management plans, site procedures, specifications, schedules, method statements, risk assessments and manufacturers' information.
	1.2	Comply with information and/or instructions derived from risk assessments and method statements.
	1.3	Describe the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented.
	1.4	Describe different types of information, their source and how they are interpreted in relation to: – drawings, delivery schedules, traffic management plans, site procedures, specifications, schedules, method statements, risk assessments, manufacturers' information, official guidance and current regulations associated with controlling vehicular traffic on construction sites.
2 Know how to comply with relevant legislation and official guidance when controlling vehicular traffic on construction sites.	2.1	Describe their responsibilities regarding potential accidents, health hazards and the environment, whilst working: – in the workplace, below ground level, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials by manual handling and mechanical lifting.
	2.2	Describe the organisational security procedures for tools, equipment and personal belongings in relation to site, workplace, company, operative and vehicles.
	2.3	Explain what the accident reporting procedures are and who is responsible for making reports.
3 Maintain safe and healthy working practices when controlling vehicular traffic on construction sites.	3.1	Use health and safety control equipment safely and comply with the methods of work to carry out the activity in accordance with current legislation and organisational requirements when controlling vehicular traffic on construction sites.

Title:	Controlling vehicular traffic on construction sites in the workplace	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
3 continued	3.2	Demonstrate compliance with given information and relevant legislation when controlling vehicular traffic on construction sites, in relation to the following: <ul style="list-style-type: none"> • safe use, storage and handling of materials, tools and equipment • specific risks to health.
	3.3	Explain why, when health and safety control equipment, identified by the principles of prevention should be used, relating to controlling vehicular traffic on construction sites, and the types, purpose and limitations of each type, the work situation and general work environment, in relation to: <ul style="list-style-type: none"> • collective protective measures • personal protective equipment (PPE) • respiratory protective equipment (RPE).
	3.4	Describe how the relevant health and safety control equipment should be used in accordance with the given instructions.
	3.5	Describe how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with fires, spillages, injuries and other task-related hazards.
4 Select the required quantity and quality of resources for the methods of work to control vehicular traffic on construction sites.	4.1	Select resources associated with own work in relation to materials, components, fixings and equipment.
	4.2	Describe the characteristics, quantity, quality, sizes, associated with and the sustainability of standard and/or specialist resources in relation to: <ul style="list-style-type: none"> • cones, signs, lights, barriers, protection and segregation units • communication equipment • wheel cleaning equipment • sheeting • ancillary equipment.
	4.3	Describe how to confirm that the resources and materials conform to the specification.
	4.4	Describe how the resources should be used correctly, how problems associated with the resources are reported.
	4.5	Explain why the organisational procedures have been developed and how they are used for the selection of required resources.
	4.6	Describe any potential hazards associated with the resources and methods of work.

Title:		Controlling vehicular traffic on construction sites in the workplace	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
4	continued	4.7	Describe how to calculate quantity, length, area and wastage associated with the method/procedure to control vehicular traffic on construction sites.
5	Minimise the risk of damage to the work and surrounding area when controlling vehicular traffic on construction sites.	5.1	Protect the work and its surrounding area from damage in accordance with safe working practices and organisational procedures.
		5.2	Maintain a clean and tidy work space.
		5.3	Dispose of waste in accordance with current legislation.
		5.4	Describe how to protect work from damage and the purpose of protection in relation to general workplace activities, other occupations and adverse weather conditions.
		5.5	Explain why the disposal of waste should be carried out safely in accordance with environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance.
6	Complete the work within the allocated time when controlling vehicular traffic on construction sites.	6.1	Demonstrate completion of the work within the estimated allocated time.
		6.2	Describe the purpose of the work programme and explain why deadlines should be kept in relation to: <ul style="list-style-type: none"> – types of progress charts, timetables and estimated times – organisational procedures for reporting circumstances which will affect the work programme.

Title:		Controlling vehicular traffic on construction sites in the workplace	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
7	Comply with the given contract information to control vehicular traffic on construction sites to the required specification.	7.1	Demonstrate the following work skills when controlling vehicular traffic on construction sites: <ul style="list-style-type: none"> • measuring, marking out, signalling, positioning and securing.
		7.2	Use and maintain ancillary equipment.
		7.3	Set up, initiate, monitor and maintain temporary traffic management systems to control vehicles onto, around and off the site to given working instructions, relating to: <ul style="list-style-type: none"> • – methods of traffic management • – appropriate control equipment • – signalling and communication • – enabling safe departure of vehicles.
		7.4	Describe how to apply safe and healthy work practices, follow procedures, report problems and establish the authority needed to rectify them, to: <ul style="list-style-type: none"> – identify and follow the organisational quality requirements – assess site, location, conditions and surroundings for safe and efficient vehicle movement – select and confirm the appropriate method of setting out traffic control systems – initiate traffic management systems and procedures – agree safe and suitable methods of signalling and communication (hand, radio, oral and visual) – determine loading and unloading requirements – confirm the nature and purpose of vehicles reporting to the site; against delivery schedules if appropriate – direct and manoeuvre vehicles onto and around the site for loading, unloading or parking – inspect and prepare vehicles for departure from site (e.g. sheeting, wheel washing) – monitor and maintain all traffic management equipment and sundries – report and record any incidents – record information and maintain records – recognise and determine when specialist skills and knowledge are required and report accordingly – use ancillary equipment.
		7.5	Describe the needs of other occupations and how to communicate effectively within a team when controlling vehicular traffic on construction sites.
		7.6	Describe how to maintain ancillary equipment used when controlling vehicular traffic on construction sites.

Title:	Controlling vehicular traffic on construction sites in the workplace
Additional information about this unit	
Assessment guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p>
Sector Subject Area	05.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	90

Title:	Maintaining construction site set-up systems in the workplace
Unit Number:	A/618/7462
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
1 Interpret the given information relating to the work and resources when maintaining construction site set-up systems.	1.1 Interpret and extract relevant information from drawings, specifications, schedules, method statements, risk assessments and manufacturers' information.
	1.2 Comply with information and/or instructions derived from risk assessments and method statements.
	1.3 Describe the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented.
	1.4 Describe different types of information, their source and how they are interpreted in relation to: <ul style="list-style-type: none"> drawings, specifications, schedules, method statements, risk assessments, manufacturers' information and official guidance associated with maintaining construction site set-up systems
2 Know how to comply with relevant legislation and official guidance when maintaining construction site set-up systems.	2.1 Describe their responsibilities regarding potential accidents, health hazards and the environment, whilst working: <ul style="list-style-type: none"> in the workplace, below ground level, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials by manual handling and mechanical lifting.
	2.2 Describe the organisational security procedures for tools, equipment and personal belongings in relation to site, workplace, company, operative and vehicles.
	2.3 Explain what the accident reporting procedures are and who is responsible for making reports.
	2.4 Describe the types of fire extinguishers available when maintaining construction site set-up systems and describe how and when they are used.
3 Maintain safe and healthy working practices when maintaining construction site set-up systems.	3.1 Use health and safety control equipment safely and comply with the methods of work to carry out the activity in accordance with current legislation and organisational requirements when maintaining construction site set-up systems.

Title:	Maintaining construction site set-up systems in the workplace	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
3 continued	3.2 Demonstrate compliance with given information and relevant legislation when maintaining construction site set-up systems, in relation to the following: <ul style="list-style-type: none"> • safe use, storage and handling of materials, tools and equipment • specific risks to health. 	3.3 Explain why, when health and safety control equipment, identified by the principles of prevention should be used, relating to maintain construction site set-up systems, and the types, purpose and limitations of each type, the work situation and general work environment, in relation to: <ul style="list-style-type: none"> • collective protective measures • local exhaust ventilation (LEV) • personal protective equipment (PPE) • respiratory protective equipment (RPE)
	3.4 Describe how the relevant health and safety control equipment should be used in accordance with the given instructions.	
	3.5 Describe how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with fires, spillages, injuries and other task-related activities.	
	3.6 Demonstrate the safe use of a fire extinguisher relevant to a typical fire associated with maintaining construction site set-up systems as relevant to the operations.	
4 Select the required quantity and quality of resources for the methods of work to maintain construction site set-up systems.	4.1 Select resources associated with own work in relation to materials, components, fixings, tools and equipment.	4.2 Describe the characteristics, quantity, quality, sizes associated with and the and the sustainability of standard and/or specialist resources in relation to: <ul style="list-style-type: none"> • hoarding, fencing, signage, barriers • welfare facilities • compounds • fittings and fixings • hand tools, portable power tools and equipment
	4.3 Describe how to confirm that the resources and materials conform to the specification.	4.4 Describe how the resources should be used correctly and how problems associated with the resources are reported.

Title:		Maintaining construction site set-up systems in the workplace	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
4	continued	4.5	Explain why the organisational procedures have been developed and how they are used for the selection of required resources.
		4.6	Describe any potential hazards associated with the resources and methods of work.
		4.7	Describe how to calculate quantity, length, area and wastage associated with the method/procedure to maintain construction site set-up systems.
5	Minimise the risk of damage to the work and surrounding area when maintaining construction site set-up systems.	5.1	Protect the work and its surrounding area from damage in accordance with safe working practices and organisational procedures.
		5.2	Maintain a clear and tidy work space
		5.3	Dispose of waste in accordance with current legislation.
		5.4	Describe how to protect work from damage and the purpose of protection in relation to general workplace activities, other occupations and adverse weather conditions.
		5.5	Explain why the disposal of waste should be carried out safely in accordance with environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance.
6	Complete the work within the allocated time when maintaining construction site set-up systems.	6.1	Demonstrate completion of the work within the estimated allocated time.
		6.2	Describe the purpose of the work programme and explain why deadlines should be kept in relation to: <ul style="list-style-type: none"> types of progress charts, timetables and estimated times organisational procedures for reporting circumstances which will affect the work programme.
7	Comply with the given contract information to maintain construction site set-up systems to the required specification.	7.1	Demonstrate the following work skills when maintaining construction site set-up systems: <ul style="list-style-type: none"> erecting, securing, liaising, dismantling, maintaining.
		7.2	Use and maintain hand tools, portable power tools and ancillary equipment.

Title:	Maintaining construction site set-up systems in the workplace	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
7 continued	<p>7.3 Maintain construction site set-up systems, relating to at least four of the following, to given working instructions:</p> <ul style="list-style-type: none"> • erect and/or maintain secure hoarding/fencing • erect and/or maintain temporary signage and barriers • erect and/or maintain compounds for vehicles, plant and equipment • erect and/or maintain compounds for the storage of materials • maintain welfare facilities • segregate and maintain areas for pedestrian access • coordinate vehicle scheduling and deliveries • liaise with the public 	<p>7.4 Describe how to apply safe and healthy work practices, follow procedures, report problems and establish the authority needed to rectify them, to:</p> <ul style="list-style-type: none"> • identify and follow the organisational quality requirements • erect and/or maintain secure hoarding/fencing • erect and/or maintain temporary signage and barriers • erect and/or maintain compounds for vehicles, plant and equipment • erect and/or maintain compounds for the storage of materials • maintain welfare facilities • segregate and maintain areas for pedestrian access • coordinate vehicle scheduling and deliveries • liaise with the public • understand specific client requirements • segregate and maintain areas for pedestrian access • ensure combustible materials are correctly stored • ensure that records of the use of the combustible materials are maintained • recognise and determine when specialist skills and knowledge are required and report accordingly • recognise specific requirements for structures of special interest, traditional build (pre 1919) and historical significance • work with, around and in close proximity to plant and machinery • maintain exclusion zones for plant and machinery • direct and guide the operations and movement of plant and machinery • use hand tools, portable power tools and equipment • work at height • use access equipment

Title:	Maintaining construction site set-up systems in the workplace
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
7 continued	7.5 Describe the needs of other occupations and how to communicate effectively within a team when maintaining construction site set-up systems.
	7.6 Describe how to maintain hand tools, portable power tools and ancillary equipment used when maintaining construction site set-up systems.

Title:	Maintaining construction site set-up systems in the workplace
Additional information about this unit	
Assessment guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p> <p>This unit must be assessed against the endorsements detailed within the relevant NVQ Structure.</p> <p><u>ProQual Level 2 NVQ Diploma in Site Logistics Operations (Construction)</u></p> <p>Four of the following endorsements required: Erect and/or maintain secure hoarding/fencing Erect and/or maintain temporary signage and barriers Erect and/or maintain compounds for vehicles, plant and equipment Erect and/or maintain compounds for the storage of materials Maintain welfare facilities Segregate and maintain areas for pedestrian access Coordinate vehicle scheduling and deliveries Liaise with the public</p>
Sector Subject Area	05.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	110

Title:	Coordinating construction resources in the workplace	
Unit Number:	J/618/7464	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
1 Interpret the given information relating to the work and resources when coordinating construction resources.	1.1	Interpret and extract relevant information from specifications, schedules, Control of substances hazardous to health (COSHH) and manufacturers' information.
	1.2	Comply with information and/or instructions derived from risk assessments and method statements.
	1.3	Describe the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented.
	1.4	Describe different types of information, their source and how they are interpreted in relation to: <ul style="list-style-type: none"> drawings, specifications, schedules, method statements, risk assessments, manufacturers' information and official guidance associated with coordinating construction resources
2 Know how to comply with relevant legislation and official guidance when coordinating construction resources.	2.1	Describe their responsibilities regarding potential accidents, health hazards and the environment, whilst working: <ul style="list-style-type: none"> in the workplace, below ground level, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials by manual handling and mechanical lifting.
	2.2	Describe the organisational security procedures for tools, equipment and personal belongings in relation to site, materials, equipment, workplace, company and operative.
	2.3	Explain what the accident reporting procedures are and who is responsible for making reports.
	2.4	Describe the types of fire extinguishers available when coordinating construction resources and describe how and when they are used.
3 Maintain safe and healthy working practices when coordinating construction resources.	3.1	Use health and safety control equipment safely and comply with the methods of work to carry out the activity in accordance with current legislation and organisational requirements when coordinating construction resources.

Title:	Coordinating construction resources in the workplace	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
3 continued	3.2	Demonstrate compliance with given information and relevant legislation when coordinating construction resources, in relation to the following: <ul style="list-style-type: none"> • safe use, storage and handling of materials, tools and equipment • specific risks to health.
	3.3	Explain why, when health and safety control equipment, identified by the principles of prevention should be used, relating to coordinating construction resources, and the types, purpose and limitations of each type, the work situation and general work environment, in relation to: <ul style="list-style-type: none"> • collective protective measures • local exhaust ventilation (LEV) • personal protective equipment (PPE) • respiratory protective equipment (RPE)
	3.4	Describe how the relevant health and safety control equipment should be used in accordance with the given instructions.
	3.5	Describe how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with fires, spillages, injuries and other task-related activities.
	3.6	Demonstrate the safe use of a fire extinguisher relevant to a typical fire associated with coordinating construction resources as relevant to the operations.
	4 Select the required quantity and quality of resources for the methods of work to coordinate construction resources.	4.1
4.2		Describe the characteristics, quantity, quality, sizes associated with and the and the sustainability of standard and/or specialist resources in relation to: <ul style="list-style-type: none"> • construction resources • communication equipment • stock control systems • hand tools, portable power tools and equipment
4.3		Describe how to confirm that the resources and materials conform to the specification.
4.4		Describe how the resources should be used correctly and how problems associated with the resources are reported.
4.5		Explain why the organisational procedures have been developed and how they are used for the selection of required resources.
Title:	Coordinating construction resources in the workplace	

Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
4 continued	4.6 Describe any potential hazards associated with the resources and methods of work.
	4.7 Describe how to calculate quantity, length, area and wastage associated with the method/procedure to coordinate construction resources.
5 Minimise the risk of damage to the work and surrounding area when coordinating construction resources.	5.1 Protect the work and its surrounding area from damage in accordance with safe working practices and organisational procedures.
	5.2 Maintain a clean and tidy work space
	5.3 Dispose of waste in accordance with current legislation.
	5.4 Describe how to protect work from damage and the purpose of protection in relation to general workplace activities, other occupations and adverse weather conditions.
	5.5 Explain why the disposal of waste should be carried out safely in accordance with environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance.
6 Complete the work within the allocated time when coordinating construction resources.	6.1 Demonstrate completion of the work within the estimated allocated time.
	6.2 Describe the purpose of the work programme and explain why deadlines should be kept in relation to: <ul style="list-style-type: none"> • types of progress charts, timetables and estimated times • organisational procedures for reporting circumstances which will affect the work programme.
7 Comply with the given contract information to coordinate construction resources to the required specification.	7.1 Demonstrate the following work skills when coordinating construction resources: <ul style="list-style-type: none"> • checking, recording, issuing and controlling stock.
	7.2 Use and maintain hand tools, portable power tools and ancillary equipment.
	7.3 Coordinate construction resources, relating to the following, to given working instructions: <ul style="list-style-type: none"> • maintain records of the issue and return of materials and equipment • store and issue substances which are hazardous to health • secure materials and equipment • carry out stock taking in accordance with organisational requirements • liaise with suppliers • communicate with supervisors and managers

Title:	Coordinating construction resources in the workplace	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
7 continued	<p>7.4 Describe how to apply safe and healthy work practices, follow procedures, report problems and establish the authority needed to rectify them, to:</p> <ul style="list-style-type: none"> • maintain records of the issue and return of materials and equipment • record and report any deviations from the original orders • ensure the security of materials and equipment • liaise with suppliers • store and issue substances which are hazardous to health in accordance with COSHH • carry out stock control in accordance with organisational requirements • liaise with supervisors and managers • record all information and maintain records • recognise and determine when specialist skills and knowledge are required and report accordingly • work with, around and in close proximity to plant and machinery • observe plant and machinery exclusion zones • direct and guide the operations and movement of plant and machinery • use hand tools, portable power tools and equipment • work at height • use access equipment 	
	<p>7.5 Describe the needs of other occupations and how to communicate effectively within a team when coordinating construction resources.</p>	
	<p>7.6 Describe how to maintain hand tools, portable power tools and ancillary equipment used when coordinating construction resources.</p>	

Title:	Coordinating construction resources in the workplace
Additional information about this unit	
Assessment guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p>
Sector Subject Area	5.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	100

Title:	Maintaining construction site fire management systems in the workplace
Unit Number:	L/618/7465
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
1 Interpret the given information relating to the work and resources when maintaining construction site fire management systems.	1.1 Interpret and extract relevant information from specifications, schedules, risk assessments method statements and manufacturers' information.
	1.2 Comply with information and/or instructions derived from risk assessments and method statements.
	1.3 Describe the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented.
	1.4 Describe different types of information, their source and how they are interpreted in relation to: <ul style="list-style-type: none"> drawings, specifications, schedules, method statements, risk assessments, manufacturers' information, official guidance and current regulations associated with maintaining construction site fire management systems
2 Know how to comply with relevant legislation and official guidance when maintaining construction site fire management systems.	2.1 Describe their responsibilities regarding potential accidents, health hazards and the environment, whilst working: <ul style="list-style-type: none"> in the workplace, below ground level, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials by manual handling and mechanical lifting.
	2.2 Describe the organisational security procedures for tools, equipment and personal belongings in relation to site, fire-fighting equipment, gas compounds, workplace, company, and operative.
	2.3 Explain what the accident reporting procedures are and who is responsible for making reports.
	2.4 Describe the types of fire extinguishers available when maintaining construction site fire management systems and describe how and when they are used.
3 Maintain safe and healthy working practices when maintaining construction site fire management systems.	3.1 Use health and safety control equipment safely and comply with the methods of work to carry out the activity in accordance with current legislation and organisational requirements when maintaining construction site fire management systems.

Title:	Maintaining construction site fire management systems in the workplace	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
3 continued	3.2 Demonstrate compliance with given information and relevant legislation when maintaining construction site fire management systems, in relation to the following:	<ul style="list-style-type: none"> • safe use, storage and handling of materials, tools and equipment • specific risks to health.
	3.3 Explain why, when health and safety control equipment, identified by the principles of prevention should be used, relating to maintaining construction site fire management systems, and the types, purpose and limitations of each type, the work situation and general work environment, in relation to:	<ul style="list-style-type: none"> • collective protective measures • local exhaust ventilation (LEV) • personal protective equipment (PPE) • respiratory protective equipment (RPE)
	3.4 Describe how the relevant health and safety control equipment should be used in accordance with the given instructions.	
	3.5 Describe how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with fires, spillages, injuries and other task-related activities.	
	3.6 Demonstrate the safe use of a fire extinguisher relevant to a typical fire associated with maintaining construction site fire management systems as relevant to the operations.	
4 Select the required quantity and quality of resources for the methods of work to maintain construction site fire management systems.	4.1 Select resources associated with own work in relation to components and fixings, fire-fighting equipment, tools and equipment.	
	4.2 Describe the characteristics, quantity, quality, sizes associated with and the and the sustainability of standard and/or specialist resources in relation to:	<ul style="list-style-type: none"> • fire-fighting equipment • signage, records • components and fixings • hand tools, portable power tools and equipment
	4.3 Describe how to confirm that the resources and materials conform to the specification.	
	4.4 Describe how the resources should be used correctly and how problems associated with the resources are reported.	
	4.5 Explain why the organisational procedures have been developed and how they are used for the selection of required resources.	

Title:		Maintaining construction site fire management systems in the workplace
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>
4	continued	4.6 Describe any potential hazards associated with the resources and methods of work.
		4.7 Describe how to calculate quantity, length, area and wastage associated with the method/procedure to maintain construction site fire management systems.
5	Minimise the risk of damage to the work and surrounding area when maintaining construction site fire management systems.	5.1 Protect the work and its surrounding area from damage in accordance with safe working practices and organisational procedures.
		5.2 Maintain a clean and tidy work space
		5.3 Dispose of waste in accordance with current legislation.
		5.4 Describe how to protect work from damage and the purpose of protection in relation to general workplace activities, other occupations and adverse weather conditions.
		5.5 Explain why the disposal of waste should be carried out safely in accordance with environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance.
6	Complete the work within the allocated time when maintaining construction site fire management systems.	6.1 Demonstrate completion of the work within the estimated allocated time.
		6.2 Describe the purpose of the work programme and explain why deadlines should be kept in relation to: <ul style="list-style-type: none"> • types of progress charts, timetables and estimated times • organisational procedures for reporting circumstances which will affect the work programme.

Title:		Maintaining construction site fire management systems in the workplace	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
7	Comply with the given contract information to maintain construction site fire management systems to the required specification.	7.1	Demonstrate the following work skills when maintaining construction site fire management systems: <ul style="list-style-type: none"> • checking, recording, maintaining, monitoring and reporting.
		7.2	Use and maintain hand tools, portable power tools and ancillary equipment.
		7.3	Maintain construction site fire management systems, relating to the following, to given working instructions: <ul style="list-style-type: none"> • check and maintain fire points, signage, exits and meeting points • monitor the usage and storage of flammable materials and equipment
		7.4	Produce and maintain records
		7.5	Describe how to apply safe and healthy work practices, follow procedures, report problems and establish the authority needed to rectify them, to: <ul style="list-style-type: none"> • check and maintain fire points, signage, exits and meeting points • monitor gas usage and storage • monitor flammable materials and equipment, (timber, plant, vehicles) • produce and maintain records • carry out fire drills • execute evacuation procedures • contact emergency services • identify and follow the organisational quality requirements • use hand tools, portable power tools and equipment • work at height • use access equipment
		7.6	Describe the needs of other occupations and how to communicate effectively within a team when maintaining construction site fire management systems.
		7.7	Describe how to maintain hand tools, portable power tools and ancillary equipment used when maintaining construction site fire management systems.

Title:	Maintaining construction site fire management systems in the workplace
Additional information about this unit	
Assessment guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p>
Sector Subject Area	5.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	90

Title:	Maintaining construction site waste management systems in the workplace
Unit Number:	R/618/7466
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
1 Interpret the given information relating to the work and resources when maintaining construction site waste management systems.	1.1 Interpret and extract relevant information from specifications, schedules, risk assessments, method statements and manufacturers' information.
	1.2 Comply with information and/or instructions derived from risk assessments and method statements.
	1.3 Describe the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented.
	1.4 Describe different types of information, their source and how they are interpreted in relation to: <ul style="list-style-type: none"> drawings, specifications, schedules, method statements, risk assessments, manufacturers' information and official guidance associated with maintaining construction site waste management systems
2 Know how to comply with relevant legislation and official guidance when maintaining construction site waste management systems.	2.1 Describe their responsibilities regarding potential accidents, health hazards and the environment, whilst working: <ul style="list-style-type: none"> in the workplace, below ground level, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials by manual handling and mechanical lifting.
	2.2 Describe the organisational security procedures for tools, equipment and personal belongings in relation to site, fire-fighting equipment, gas compounds, workplace, company, and operative.
	2.3 Explain what the accident reporting procedures are and who is responsible for making reports.
	2.4 Describe the types of fire extinguishers available when maintaining construction site waste management systems and describe how and when they are used.
3 Maintain safe and healthy working practices when maintaining construction site waste management systems.	3.1 Use health and safety control equipment safely and comply with the methods of work to carry out the activity in accordance with current legislation and organisational requirements when maintaining construction site waste management systems.

Title:	Maintaining construction site waste management systems in the workplace	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
3 continued	3.2 Demonstrate compliance with given information and relevant legislation when maintaining construction site waste management systems, in relation to the following: <ul style="list-style-type: none"> • safe use, storage and handling of materials, tools and equipment • specific risks to health. 	
	3.3 Explain why, when health and safety control equipment, identified by the principles of prevention should be used, relating to maintaining construction site waste management systems, and the types, purpose and limitations of each type, the work situation and general work environment, in relation to: <ul style="list-style-type: none"> • collective protective measures • personal protective equipment (PPE) • respiratory protective equipment (RPE) 	
	3.4 Describe how the relevant health and safety control equipment should be used in accordance with the given instructions.	
	3.5 Describe how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with fires, spillages, injuries and other task-related activities.	
	3.6 Demonstrate the safe use of a fire extinguisher relevant to a typical fire associated with maintaining construction site waste management systems as relevant to the operations.	
4 Select the required quantity and quality of resources for the methods of work to maintain construction site waste management systems.	4.1 Select resources associated with own work in relation to waste receptacles and components, tools and equipment.	
	4.2 Describe the characteristics, quantity, quality, sizes associated with and the sustainability of standard and/or specialist resources in relation to: <ul style="list-style-type: none"> • recycling and waste management facilities • waste transfer notes • hand tools, portable power tools and equipment 	
	4.3 Describe how to confirm that the resources and materials conform to the specification.	
	4.4 Describe how the resources should be used correctly and how problems associated with the resources are reported.	
	4.5 Explain why the organisational procedures have been developed and how they are used for the selection of required resources.	

Title:		Maintaining construction site waste management systems in the workplace	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
4	continued	4.6	Describe any potential hazards associated with the resources and methods of work.
		4.7	Describe how to calculate quantity, length, area and wastage associated with the method/procedure to maintain construction site waste management systems.
5	Minimise the risk of damage to the work and surrounding area when maintaining construction site waste management systems.	5.1	Protect the work and its surrounding area from damage in accordance with safe working practices and organisational procedures.
		5.2	Maintain a clean and tidy work space
		5.3	Dispose of waste in accordance with current legislation.
		5.4	Describe how to protect work from damage and the purpose of protection in relation to general workplace activities, other occupations and adverse weather conditions.
		5.5	Explain why the disposal of waste should be carried out safely in accordance with environmental responsibilities, organisational procedures, Control of Substances Hazardous to Health (COSHH), manufacturers' information, statutory regulations and official guidance.
6	Complete the work within the allocated time when maintaining construction site waste management systems.	6.1	Demonstrate completion of the work within the estimated allocated time.
		6.2	Describe the purpose of the work programme and explain why deadlines should be kept in relation to: <ul style="list-style-type: none"> • types of progress charts, timetables and estimated times • organisational procedures for reporting circumstances which will affect the work programme.
7	Comply with the given contract information to maintain construction site waste management systems to the required specification.	7.1	Demonstrate the following work skills when maintaining construction site waste management systems: <ul style="list-style-type: none"> • liaising, checking, recording, maintaining, monitoring and reporting.
		7.2	Use and maintain hand tools, portable power tools and ancillary equipment.
		7.3	Maintain construction site waste management systems, relating to the following, to given working instructions: <ul style="list-style-type: none"> • ensure the various waste streams are disposed of in the appropriate waste receptacles for non-hazardous and hazardous waste • liaise with waste management companies for the collection and transfer of site waste • complete and retain waste transfer notes

Title:	Maintaining construction site waste management systems in the workplace
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>
7 continued	<p>7.4 Describe how to apply safe and healthy work practices, follow procedures, report problems and establish the authority needed to rectify them, to:</p> <ul style="list-style-type: none"> • identify the various waste streams which will be generated • arrange the facilities to be used for recycling and managing waste • liaise with waste management companies for the collection and transfer of site waste • complete and retain waste transfer notes • understand the impact of site waste on the flora and fauna • ensure that there is no contamination of water courses • recognise and determine when specialist skills and knowledge are required and report accordingly • work with, around and in close proximity to plant and machinery • direct and guide the operations and movement of plant and machinery • use hand tools, portable power tools and equipment • work at height • use access equipment
	<p>7.5 Describe the needs of other occupations and how to communicate effectively within a team when maintaining construction site waste management systems.</p>
	<p>7.6 Describe how to maintain hand tools, portable power tools and ancillary equipment used when maintaining construction site waste management systems.</p>

Title:	Maintaining construction site waste management systems in the workplace
Additional information about this unit	
Assessment guidance	<p>This unit must be assessed in a work environment, in accordance with the ConstructionSkills' Consolidated Assessment Strategy for Construction and the Built Environment.</p> <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of relevant occupational expertise and knowledge, and must use a combination of assessment methods as defined in the Consolidated Assessment Strategy.</p> <p>Workplace evidence of skills cannot be simulated.</p>
Sector Subject Area	5.2 Building and Construction
Availability for use	Shared unit
Unit guided learning hours	110



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